

STUDENT DRESS CODE POLICY



HELP FOR NON-ENGLISH SPEAKERS

If you need help to understand this policy, please contact Koo Wee Rup Secondary College on (03) 5997 1444.

PURPOSE

The purpose of the Student Dress Code is to outline Koo Wee Rup Secondary College's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Koo Wee Rup Secondary College's College Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- Provide a uniform that is simple, practical, economical and accessible to all students
- Provide an effective means for students to positively identify with their college and develop a connection with the College through the wearing of a distinctive uniform
- Ensure that the College uniform does not restrict or discourage participation in areas of the curriculum
- Provide a uniform comprised of good quality items

SCOPE

The uniform of the College is to be a means of identifying students in the College and in the community. It is designed to create a sense of collective and individual pride in students and their identification with the school; it also promotes individual student safety and group security.

Students are expected to comply with this Student Dress Code while traveling to and from school, during school hours and when attending school activities.

UNIFORM AND APPEARANCE

Parents and students will have primary responsibility for ensuring that the College uniform is worn.

The full list of Koo Wee Rup Secondary College's compulsory college uniform items is detailed in Appendix A.

GENERAL APPEARANCE

While at school, travelling to or from school or participating in school activities, Koo Wee Rup Secondary School students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms must be clearly marked with the owner's name
- Additional layers of clothing may be worn underneath the uniform for added warmth, provided these undergarments are completely hidden
- Students should have a change of clothing so that they are always able to wear the College uniform
- Cargo pants, either short or long, and three-quarter length pants are not acceptable. Pants and shorts with pockets on the outside or cuffs on the bottom are not acceptable



- Shorts must be the regulation school shorts – no ‘short’ shorts, non-approved sports shorts, or casual wear. Shorts must be navy blue with pockets
- If a T shirt is worn underneath the regulation polo shirt or shirt, they must not be visible Therefore, strong colours and particularly shirts with highly visible writing and logos are not acceptable
- Students to wear a school approved navy hat (bucket or baseball) when outside from August to April as per SunSmart policy and where applicable by the supervising teacher all other times
- Skirts/Dresses must be always at a length as to not expose underwear when walking and / or bending over The college reserves the right to advise the student on acceptable dress length where necessary and advise on changes where required
- Socks / Anklets must be Black or White. No logos or writing to be visible
- Tights must be navy blue in colour
- Skivvies are not allowed to be worn
- No Long-sleeved tops to be worn under the polo top uniform
- Pants must be Navy Blue approved school pants
- Religious head coverings must be navy blue or black
- Footwear must be all black, with a non-marking black sole of the shoe - Different coloured logos are not permitted
- Footwear is to be a fully enclosed shoe with either laces and or Velcro - From 2025 No Sandel/T-Bar buckle
- No dance/ballet style shoe and No Steel cap footwear or boot will be allowed
- No “slip-on” type shoe is allowed
- Students who wear orthotics should take them with them when they purchase school shoes. Orthotics can fit in school shoes
- Students who wear thongs (or similar shoes) will not be allowed to attend class for health and safety purposes
- Scarf - Plain navy blue or white with no logos or writing
- Year 12 VCE/VM students also have the option of a Year 12 polo shirt with the College logo and a Year 12 Varsity jacket

PE UNIFORM

- Cap/Hat - Plain navy blue or Uniform Shop purchased with School logo, must be worn for PE & Sport classes where appropriate
- Students with PE/Sport in the 1st period of the day can attend school in the PE/Sport uniform, however they must change to the school uniform at the completion of that class
- Students with PE/Sport at the last period of the day may leave the school at the completion of class in the Sport/PE uniform
- PE Shoes must be runners of lace or Velcro
- Correct uniform and participation are both work requirements needed for the satisfactory completion of this subject. In addition to this, it is College policy that all students must be in uniform unless they have a note from home

BODYPIERCING, JEWELLERY, AND HAIR

This Policy has been developed to protect students in reasonable circumstances, from personal injury, and to promote generally accepted community expectations regarding a student’s physical presentation.

Students are to be encouraged to regard the College environment as their workplace. As such, generally accepted community expectations regarding one’s physical presentation should be met – particularly in terms of jewellery and hairstyle/colour. As far as can be reasonably expected, students should be protected from injury.



- Visible body piercing is acceptable through the ear. Earrings should be small and discrete. The following types of earrings are not acceptable: large fancy earrings, earrings which hang down, tapes, plugs, spacers and earrings with large parts which stick out behind the ear
- Students are allowed to wear one tiny (no wider than 2mm) stud in their nose – all other forms of facial piercings are not permitted - If a student is wearing a non-permitted type of piercing, they either must remove it while at school, or wear a clear plastic stud in its place while at school. This does not apply to activities in PE/Sport classes, Food Technology classes or any other practical classes where the College deems that the possibility of a stud falling out poses a health and safety risk. Please note that if a student gets any form of non-permitted type of piercing during term time, they will not be allowed to keep it in while the hole settles
- Exemptions (nose piercing) will only be considered on demonstrated and proven cultural grounds
- Jewellery considered dangerous must be removed or taped up during all sporting and practical activities
- Hair dyes that have the appearance of a natural colour are accepted, however, it is not appropriate for college students to dye their hair an unnatural colour (e.g.: orange, green, pink, purple, yellow, etc) which draws unnecessary attention. This also applies to coloured hair spray
- Extreme hairstyles are not allowed example, Mohawks

TATTOOS

Offensive tattoos must be always covered and must not be visible when attending or representing the school. Students with tattoos should have them covered.

Please note: In Victoria, South Australia, Tasmania and Queensland, it's a criminal offence for a tattooist to do tattoos for someone under 18 years. In the Australian Capital Territory and New South Wales, teenagers under 18 years need to get their parents' permission for tattoos.

CASUAL DRESS DAYS

Each year we have a few casual dress days where the SRC raises money for causes by asking students to make a gold coin donation in exchange for not wearing school uniform. There is normally one day per term, and they are well advertised in advance of the day. If students choose to wear casual dress, they must follow these guidelines:

- Thongs or similar footwear are never acceptable
- T shirts or tops with offensive messages or images are banned
- The body piercing and hair colour guidelines still must be followed
- No Singlets are to be worn
- Shoulders & Abdomen must be covered
- Students with PE must bring the PE uniform for that class

PURCHASE OF UNIFORMS

Uniform items can be purchased from Noone Imagewear:

- Address - Shop 6/45 Siding Avenue Officer VIC 3809
- Phone – 03 5929 8201
- Website – www.noone.com.au
- Email – officer@noone.com.au

Sustainable School Shop operates a second-hand uniform store for parents:

- Website - www.sustainableschoolshop.com.au
- Phone – 0438 743 444

SUPPORT FOR FAMILIES EXPERIENCING DIFFICULTY

Please contact the Principal or the Wellbeing Team to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief. Further information about State Schools' Relief is also available on their website: <https://www.ssr.net.au/>



IMPLEMENTATION

Koo Wee Rup Secondary School will ensure that this Student Dress Code is communicated to all families and students through our website and at regular intervals through assembly, newsletters, and Compass etc. We will assist students who may be experiencing difficulties complying with this policy where possible.

If a student is out of uniform on a particular day, a signed and dated note is required explaining the reason. Long term passes are not appropriate as the College is a uniform school. It is not acceptable for students to be out of uniform because they were at someone else's place the night before or they intend to go away at the end of the school day. Whatever their arrangements, students must remember to have their uniform.

Students who come to school out of uniform without an acceptable note will be given detention at lunchtime. If the problem persists, students may be given afterschool detention or suspended for persistently failing to follow school rules.

PE UNIFORM IMPLEMENTATION

If a student continues to be out of uniform in PE without a note, then the following action will be taken:

- Step One - The student is allowed two occasions each term to be unprepared for class without further action being taken
- Step Two - On the third occasion the student is unprepared for class they will receive either a lunchtime detention with their HPE teacher or will be given yard duty by their teacher at lunchtime
- Step Three - Where there are ongoing persistent problems, the matter will be referred to the Learning Community Leaders and/or Student Wellbeing

EXEMPTIONS TO STUDENT DRESS CODE

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents or carers may apply either in writing or in person to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents/carers can demonstrate particular economic hardship that prevents them from complying with the dress code.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

CONCERNS ABOUT THIS STUDENT DRESS CODE

Koo Wee Rup Secondary College welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's Parent [Complaint Policy](#), available on our College [website](#).



COMMUNICATION

This policy will be communicated to our College community in the following ways:

- Available publicly on our school's website
- Reminders in our school newsletter and Compass Education portal
- Discussed in student forums
- Included in staff handbook/manual
- Discussed at staff briefings/meetings as required
- Included in transition and enrolment packs
- Discussed at parent information nights/sessions
- Hard copy available from school administration upon request

FURTHER INFORMATION AND RESOURCES

- Koo Wee Rup Secondary College - SunSmart Policy
- Koo Wee Rup Secondary College - [Complaint Policy](#)
- Koo Wee Rup Secondary College - [Student Wellbeing and Engagement Policy](#)
- Department of Education and Training - [Student Dress Code](#)
- Department of Education and Training - [Student Engagement policies and guidelines](#)

POLICY STATUS AND REVIEW

The Koo Wee Rup Secondary College Council is responsible for reviewing and updating the Student Dress Policy annually and will decide whether or not amendments or a full review of the dress code is required.

APPROVAL

Created date	June 2023
Consultation	Leadership team and College Council June 2023
Approved by	College Council
Next review date	June 2024

STUDENT DRESS CODE POLICY



KOO WEE RUP
SECONDARY COLLEGE

APPENDIX A: UNIFORM ITEMS

PLEASE NOTE: Students must either wear items from the old uniform list or from the new uniform list. By the start of 2025, all students must be wearing items from the new uniform list.

ACADEMIC UNIFORM

- Year 12 VCE/VM students also have the option of a Year 12 polo shirt with the College logo and a Year 12 Varsity Jacket
- Soft Shell Jacket – Navy with logo
- Pullover - Navy Merino Wool with logo
- Everyday Polo Top
- Puffer Vest
- Rugby Jumper
- Dress - Navy check with logo
- Shirt Short Sleeve - White with logo relaxed cut
- Shirt Long Sleeve - White with logo relaxed cut
- Shirt Opaque Tailored - Short Sleeve
- Shirt Opaque Tailored - Long Sleeve
- Shorts - Navy
- Trousers - Navy
- Skirt - Navy check

SPORT UNIFORM

- Sport Top - Short Sleeve with logo
- Sport Shorts - stretch microfibre - regular Navy with logo
- Sport Shorts with built in brief - Navy with logo
- Tracksuit Pants - Navy with logo
- Sport Legging with logo

ACCESSORIES

- Schoolbag - Navy with logo - optional
- Bucket Hat Navy with logo
- Baseball Cap Navy with logo- optional
- Tights - Navy Microfibre
- Tights - Navy Cotton
- Socks – Black
- Beanie with logo
- Scarf – Navy or white with no logos or writing visible
- Shoes – All black with either laces and or Velcro

UNIFORM SUPPLIER DETAILS

- Address - Shop 6/45 Siding Avenue Officer VIC 3809
- Phone - 03 5929 8201
- Website - www.noone.com.au
- Email - officer@noone.com.au
- Trading Hours - Monday to Friday - 9:00 AM to 5:00 PM
- Trading Hours - Saturday - 9:00 AM to 1:00 PM

